

Muskoka Rock Minor Hockey
Executive Minutes
Sun Jan 24, 2016
Port Carling Arena

Present: Tracy Hendrick, Dan Duggan, Crystal Jones, Brad Wallace, Dan Wray, Jen Stephen, Phil Dewasha, Dan Gardiner, Tom Wray, Craig McKinnon

Inclement Weather

Coach & Manager to communicate with each to make decision regarding weather and practices. Practices may be optional in inclement weather as long as a trainer can be in the arena. Parents to use own discretion about travelling.

Canteen

All parents are encouraged to help other teams in the canteen, especially during playdowns.

AP policy

A sub-committee has started working on an AP policy. The policy needs to be drafted to be presented to the executive, and then shared with coaches. It was noted that coaches need to respectfully communicate with each other regarding how best to be utilize APs.

Scott Baker

Scott will offer clinics for players to attend, outside of regular practices, in order to fill out the balance of time he was contracted to provide to MR teams. Times and locations to be determined based on team schedules. A goalie clinic is tentatively being scheduled for Fri Jan 29th at Port Carling Arena.

Fundraising

Skate-a-Thon will take place on Friday January 29th at Port Carling Arena. Funds raised will be split between MR Minor Hockey and the Hockey Auxiliary. A discussion needs to be had amongst full executive regarding the future of club fundraising.

Post-Playdowns

Teams are encouraged to continue practices during their regular time. MR will pay for ice for up to 3 exhibition games outside of their regular practice times. Teams are responsible for their own ref fees, and for additional ice.

2016/17 Teams

There is a possibility that teams may stay the same next year by removing 1 year of midget and adding 1 year to the novice level. (OMHA to vote soon). It should be noted that at this time, MR has plans to be able to provide hockey to all of our members, at all levels. Parents will have the opportunity to meet with coaches in the summer to determine placement and viability of teams.

Muskoka Rock Minutes- Feb 11, 2016.
Humphrey Arena @ 7:00pm

Regrets: Jenn Martin, Scott Bell, Phil Dewasha, Rob Curlew, Kelly Coker, Dan Gardiner, Joanne Allen.

a.) OMHA update:

-Deferred until next meeting

b.) Financial update:

- Crystal provided financial report.

-Crystal informs the club that there is both sponsorship money and registration money still outstanding. Dan G and Crystal are looking after collecting that money.

c.)Banquet:

- April 17, 2016 has been set for the date.

-Hockey Aux will look at providing finger foods again this year for our membership.

- Discussion held around a location for the upcoming banquet. It was decided that MR would contact Humphrey arena to inquire about the possibility of hosting the event there.

Action: Vicky will contact Seguin township staff and report back to the executive.

d.) AGM:

- April 21, 2016 has been set for the date. Location will be Mactier arena @7:00pm.

Action: Crystal will contact arena staff to secure location/ time.

e.)Constitution changes:

- Discussion was held on the current size of the MR Executive. A review will be made moving forward.

-Tracy advised the Executive that any constitution changes need to be approved and completed at the AGM.

Executive members and membership are encouraged to review our Constitution and provide any suggestions before March 9, 2016(the next Executive meeting)

f.)Fundraising:

-Recent Skate-o-thon raised \$4343.00. MR Minor Hockey will split that money raised with Hockey Aux.

- Suggestion was made to have a Sponsorship packages ready at the beginning of each season.

g.) Hockey Aux:

-Discussion held around what exactly the role of Hockey Aux. The Hockey Aux is something that Northern Membership struggle to understand. Membership is encouraged to contact Jen Stephans or any executive member with any questions they might have.

-Hockey Aux generates approx \$10,000.00 profit each year. They are able to raise funds by what is generated through canteen sales. Hockey Aux subsidizes MR Player hockey jackets, tournaments, buses and approved player registration when applicable.

-A suggestion was made moving forward that includes Hockey Aux providing our MR Executive with monthly financial statements and requests that any large purchases over\$1000.00 be brought to the executive for approval.

h.) Ice Scheduling concern from Northern Membership:

- Northern membership continues to request a balance of ice times between all four home arenas.

See attached response from Muskoka Rock Executive.

Executive is currently seeking interested membership to sit on a Sub Committee to address ice time availability with Seguin Township.

i.) Other items:

- A player insurance inquiry has been made to find out what kind of coverage is available.

Action: Craig will contact OMHA and report back to the club.

- Discussion was held around what our process will be with long time sponsors for our club. The club recognizes the importance of core sponsorship and it is felt that they should take precedence.

-A discussion was held as to implementing a new MR policy in regards to how MR Executive should be responding to membership emails. Moving forward the MR Secretary is responsible to acknowledge the email and advise that they should expect a response to the email within 2-3 days.

A motion was made by: Dan. D

Seconded by: Vicky

Ice time once Play downs are complete

-MR teams will remain practicing as normal for 2 weeks.

-After the 2 weeks teams will have a reduction in ice time by half. Once practice per week and up to three exhibition games. Additional ice time needs to be approved by the Executive.

Motion made by: Dan.D

Seconded by: Brad

Next meeting @ March 9 @ 7pm Mactier Legion

Muskoka Rock Executive Meeting
Wednesday March 9, 2016
MacTier Arena

Present: Brad Wallace, Kelly Coker, Crystal Jones, Jenn Martin, Joanne Allen, Tracy Hendrick, Kim Clifford, Dan Wray, Tom Wray, Dan Gardiner, Craig McKinnon

Communication

Information is disseminated by team managers, and posted on the website. Information is not solely shared on FB.

Clothing orders

Managers should communicate with each other when placing orders outside of what hockey aux orders

Registration

\$1,600 outstanding still. Dan G to keep following up with outstanding fees. Going forward, players will not be able to register for the 2016/17 season until 2015/16 outstanding fees are paid.

Banquet

Sun April 17 – 1:00 p.m. Ice surface at Humphrey arena. 4 hours for \$120.

Approximately 250 guests. Tables for food (finger foods) and awards. Tom to MC.

Brad to collect award names from managers. Participation trophies for novice, tyke, pre-tykes.

Other awards: President's Award to be considered annually, for outstanding contributions to the club.

Coach Award and Mentorship Award to be considered annually, as names are put forward.

Teams that win an OMHA championship will get to keep their jersey.

3rd year midgets can keep their jersey.

Bailey Adair will not be returning to hockey – he will be allowed to keep his jersey.

All other jerseys can be purchased at the cost to purchase a new jersey (including all costs like tax and shipping).

Sponsors are to be invited to the banquet (Joanne)

Registration

An option to indicate a preference for rep or LL will be added to the registration form.

Registrations that are handed in with at least 50% payment and a post-dated cheque will be eligible to be entered in a draw to win back their full registration for 2016/17 at the AGM.

2016/17 fees to remain the same as 2015/16.

AGM – Thu Apr 21 – 7:00 p.m. at MacTier Arena

Constitution – any changes would be presented at the AGM

Policies need to be gathered together in a by-law handbook (Brad)

Fundraising

\$4,343 raised at the Skate-a-Thon. Sponsor will to donate prize annually.

Insurance

Trainers to submit player injury reports to OMHA. Parents to follow up with OMHA if filing an insurance claim.

Only registered players are covered by HCR when on the ice. Teams should pay for additional insurance through the arena if inviting others to skate on the ice.

Property was damaged at the Bala Community Centre during a MR tournament. The club will reimburse the Bala Community Centre for damages. In the future, the club has to pay a security deposit when renting facilities in Muskoka Lakes.

Muskoka Lakes is asking for local clubs to help clean up April 23.

Coaching applications due July 1

Banking – When MacTier TD bank closes, Crystal will need to coordinate bank activity with Scotiabank in Port Carling. 4

Annual General Meeting April 21. 2016

Meeting called to order at 7:09pm

2015 AGM minutes reviewed- motion to accept minutes made by Brad, seconded by Jen

President's message:

* Tom address membership with a summary of Muskoka Rock team's accomplishments. Examples include: new team jerseys, development of policies, and the Novice team OHMA championship win. Struggles continue to include the imbalance of ice times throughout all home centre rinks. The ice scheduling sub-committee has heard membership ice time concerns from the membership. Dan. D advised membership that executive has discussed ice time needs with Seguin Township Community Service staff. Muskoka Rock managers plan to attend the scheduling meeting with allotted times, which will *not* include the arena information. The club is committed to trying to balance ice times the best they can.

Financial report provided by Crystal. Motion made by Dan to accept the financial report, seconded by Jen Stephen.

An opportunity for questions was offered to the membership.

Membership inquired about the process of booking ice time. Tom provided insight to how the process works.

- Ice scheduling meeting description was provided to outline what exactly happens during the meeting and included the difficulties that are often presented there.

Membership inquired about what exactly the Hockey Aux duties include. Jen S spoke to how the Hockey Aux has assisted membership so far. For example: Team jackets, providing food at our home tournaments, and play off buses (if the team decides to request it). Port Carling Township has an agreement that the canteen has to be open during functions. MR membership is responsible to run the canteen, however the Hockey Aux makes financial decisions regarding how the money is spent. It has been decided that the club will send out a survey to vote on volunteer options/ solutions.

Discussion was held around the Port Carling Thunder sign that remains up at that rink when there are four rinks are now considered Muskoka Rock home rinks. The 2016/17 executive will follow up with these concerns.

* A motion was made by Dan Gardiner to change the constitution from Port Carling/ North Muskoka Lightning to Muskoka Rock Minor hockey. Seconded by Crystal.

* A motion made by Tom Wray to dissolve 2015/16 Muskoka Rock executive. Seconded by Dan Gardiner.

New 2016/17 Muskoka Rock Executive nominations:

President:

Tom Wray
Jenn Martin

TOM Elected

Vice Presidents (2)

Brad Wallace
Jenn Martin
Tracey Colter
Dan Gardiner

BRAD & TRACEY - Elected

Treasurer

Crystal Jones - Acclaimed

Secretary

Tracy Hendrick - Acclaimed

Risk Manager

Kelly Coker
Joanne Allen

KELLY - Elected

Registrar

Kara Duggan
Jenn Martin

KARA - Elected

Meeting concluded at 9:45pm

Muskoka Rock Executive Meeting

Tuesday May 3, 2016

Port Carling Legion

Present: Brad Wallace, Dan Duggan, Tracey Coulter,
Crystal Jones, Kara Duggan, Tracy Hendrick, Kelly Coker

Elected Positions:

Past President: Dan Duggan

President: Tom Wray

Vice Presidents: Brad Wallace, Tracey Coulter

Secretary: Tracy Hendrick

Treasurer: Crystal Jones

Registrar: Kara Duggan

Risk Management: Kelly Coker

The elected directors reviewed the appointed positions and the names that had been submitted for consideration. After thorough deliberations that involved reflecting on each individual's competencies and experiences, the following positions have been appointed:

- OMHA rep: Dan Gardiner (Jenn Martin, alternate)
- Equipment Manager: TBD
- Fundraising Committee: Joanne Dixon, Brandy Schell, Kim Clifford – only 1 fundraising rep to attend executive meetings
- Sponsorships: Tracey Coulter
- Communication: Jenn Martin (website)
- Coach Mentor: TBD
- Tournaments: Dan Gardiner
- Ice Scheduler: Brad Wallace (to work with a committee representative of the membership)
- Hockey Aux: Jen Stephen

The executive agreed that there is no need to rush to fill all positions at this time.

There was also discussion around limiting **some** executive meetings to the elective directors only in order to focus on club business and in an attempt to streamline club business decisions. No decision was made and further dialogue is required.

The executive discussed what has been done for the Novice

team to date, in recognition of their OMHA Championship win, and voted to not support their request for funding to go towards their championship rings.

Agenda items for future meetings:

- Review responsibilities and expectations of executive positions (to be more clearly defined).
- Review fundraising, including canteen operations, team fundraising and purchases, club expenditures,
- Check with Township of Muskoka Lakes about the impact of the junior team playing games out of Port Carling arena (canteen?)
- Review constitution and prepare changes as suggested, to be approved by membership at 2017 AGM
- Bring policies together in one document (both previously discussed and approved as recorded in various minutes, and new policies to be determined) – publish on website

Next Meeting:

Thursday, June 9 at Humphrey Arena

MR Executive Meeting

June 9, 2016

Humphrey Arena

Present: Tom Wray, Brad Wallace, Jen Stephen, Crystal Jones, Kara Duggan, Tracey Coulter, Joanne Allen, Jenn Martin, Tracy Hendrick, Kelly Coker, Dan Duggan

Tracy read May 3 meeting minutes. No outstanding action items carried forward to this meeting.

Registration

- 39 registrations have been handed in so far.
- Kara will host a registration night in Humphrey. Tracy and Jenn can collect registrations from MacTier area families. Tracey and Joanne will try to collect registrations at soccer in Bala.
- Registration/club info can be posted on the FB buy and sell sites.
- Kara pointed out that some parents have questions about the registration form i.e. what they are signing – there is a reference to right of choice (just to clarify, Walker Point is the only area that has the option to exercise right of choice, once).
- Some people claim to be holding back their registrations pending coaching announcements and whether or not the teams will be rep or LL. It has to be communicated to the membership that everyone must register with MR if they intend to play rep hockey. If a rep team is folded, only those that registered will be released to register in another centre.
- Registration support (ex. Jumpstart) will be shared with the membership (FB, website, email from team managers)
- Outstanding registrations from 2015/16 (5): Last season has to be paid in full before players will be allowed to register for the current season. How to collect will be handled on a case by case basis.
- 2016/17 registrations: some payment has to have been made by Sep 1 (or applications for support have to have been made).

Sponsorship

Confirmed: Lions Club (Tykes), Dianne Jacklin (Midgets), Ledger Steel (PeeWee), Town & Country (Bantam), Scotiabank (Atoms)

Fundraising

Tag Day – Sat Jul 23 (Joanne to coordinate schedule)

Equipment

Kara will check novice/midget jerseys and will contact Jersey53 to place order.

Executive

Executive agreed to appoint Scott Bell as equipment manager.

Dan suggested that every third executive meeting should consist of just the (7) elected directors.

Next meeting (coaching interviews): July 6, MacTier, meet at 5:30, start interviews at 6:00

**Muskoka Rock Exec Meeting
July 6, 2016
MacTier Legion**

Coach Interviews

Novice: Dan Duggan acclaimed.

Atom: Mikes Jones voted by secret ballot.

Pee wee: Scott Bell voted by secret ballot.

Midget: Kirk Alves acclaimed.

Dan G to notify candidates.

Bantam Team

Parents met on Thursday June 30. Talked about low number of rep players. General consensus was to field a LL team and release players wanting to tryout for rep in Parry Sound or South Muskoka. The club will actively promote the LL team. Potentially, some pee wee players might want to play with the bantam LL team. Communication will be sent to the bantam team informing them of the next steps. *All players must register with Muskoka Rock first in order to tryout in another centre.

Motion to declare no rep team. All in favour.

Next step: Dan G to email parents, and to contact MPS and other centres.

Message to be posted on website and FB. Promote LL team and solicit applications for coach (July 31 deadline.)

Midget Team

A parent forwarded her concerns to the exec about low numbers. Only 12 skaters (one of those with a previous injury).

Midget movement rule – 2 year pilot program. If midgets don't make it in their home center they can tryout in another centre.

Next steps: Brad W to email parents the expected registration and to solicit feedback about the viability of the team.

OMHA Update

MR to be reclassified up to DD next season.

Humphrey Logo

Breakdown in communication between the township and the executive. Humphrey does not paint any stencils on the ice. Kara D and Julie S painted it on for this season, but we will not be allowed to do it again next year. The club will need to purchase an 'easy in textile logo'. There is a quote from Jet Ice for \$870. To be reconsidered again at a future meeting.

Practice Times

Practice schedule to be determined by a sub-committee.

Muskoka Rock Hockey Executive Meeting Minutes August 8, 2016

Executive Members in Attendance – Dan Gardiner, Brad Wallace, Dan Duggan, Kara Duggan, Tracey Coulter, Scott Bell, Tom Wray, Crystal Jones, Kelly Coker, Jen Stephen

Meeting began 7:00pm

2016 Teams

Looking at numbers for each level breakdown as follows;

Midget – we currently have 16 players (14 + 2) and we have heard that Bracebridge may only ice 2 teams so we may see some kids show up after their tryouts.

Novice – we have 9 players registered.. Exec would like to ice it as a rep team. Dan D will try to connect with parents to find a coach. Dan G will contact Andy Cooke.

Bantam – this will be a local league team – players wanting rep have already been notified as to where they can try out. Some players will not try out elsewhere and are happy to play LL. There will likely be some players who do not make the rep teams elsewhere and will return to MR. Have had an application from Chris Herkner to coach. He is the only applicant and therefore Dan G. Will contact him about the job.

Pre-Tyke & Tyke – coaches applications have been received and Kara Duggan & Crystal Jones will contact David Green (pre-tyke) and Chris Loucks (tyke) and will offer suggestions for helpers

Peewee & Atom – Both teams have enough players to ice one team. Skill level will be varied but there are not enough kids to make 2 teams.

OMHA Report

Home jersey's will now be the Blacks when we are playing MPS teams. GB teams will have to be figured out as we play them.

Mangers no longer have to be rostered, freeing up space for 1 more coach or trainer to be rostered.

There will be a D1 clinic in Haliburton in September.

We have been notified that the OMHA is dissolving the D level and we will be bumped up to DD starting next season.

MPS is in need of Refs, there will be a clinic soon, so if anyone is interested please let Dan G know.

All ice time and scheduling needs to go through Dan G

We have been chosen to host the All Star Game on December 18th.

MPS playoff weekend will be Jan. 13-15 for Bantam/Midget and Jan. 20-22 for peewee and under.

The scheduling meeting for the season will be Tuesday September 20th 7:00 in Bracebridge.

Home Tournaments

The midget/atom home tournament will take place on Nov. 25-27 and the Bantam LL/peewee tournament will be held on Jan. 6-8

Registration

Collection of Registration fees are becoming a problem each year. We will look to have a discussion about instituting a fee schedule with an early bird price and an after the deadline price. This will warrant further discussion before implementation.

Equipment

Scott Bell will move forward with the purchase of socks and we will ask all trainers to see who needs new socks. There are quite a few pairs of new socks for the smaller sizes but virtually no larger sizes.

Team Sponsors

Tyke – Ledger Steel

Novice – Port Carling Lions Club

Atom – Scotiabank

Peewee - Town and Country Auto

Bantam LL – MacTier Home Hardware

Midget- Dianne Jacklin Royal LePage

Meeting adjourned at 10pm

Muskoka Rock Minor Hockey

LOCATION: Humphrey

DATE: September 7, 2016

TIME: 7pm

Present: Tom Wray, Crystal Jones, Scott Bell, Jen Stephens, Kelly Coker,
Brad Wallace, Dan Duggan, Kara Duggan, Tracey Coulter

Chair of Meeting: Tom Wray, President

1.0 Call to order

Called to order at 7:10pm

2.0 Addition to Agenda

No additions

3.0 Approval of Agenda

Agenda approved

4.0 Approval of the Minutes (previous)

Minutes from August meeting not present

5.0 Reports

5.1 Executive discussed the generous donations from Tom Brown's memorial.

Thank you cards will be sent to each donor.

5.2 Communication -

- social media and ways to effectively communicate information to families. A new Muskoka Rock Facebook page will be established.
- Due to a resignation, the position of Communications Coordinator needs to be filled.
- 3 executive members volunteered to learn how to monitor, maintain and update club website
- Streamline communication to coaches about club policies
- Club will provide template of general team expectations (ie. schedules, game info, 24 hour rule, etc.) to team managers to ensure expectations are consistent

5.3 Coach Mentor will provide guidance and go over expectations to team managers and coaches around selecting Captains and Assistants.

5.4 Equipment Update -

- Socks will be purchased from the Source
 - Supply of pucks will be left at each arena locker
 - Manager purchased 200 pucks
- 5.5 Scheduling Meeting September 20th, 2016 in Bracebridge
- 5.6 Team Update -
- Midget/Peewee/Atom/Novice teams up and running, communication sent to families
 - Bantam - TBD
 - Tyke practices start Sept 10th
 - Pretyke practices will held solely in Humphrey due to players (all but one) being from Humphrey.
- 5.7 Police Checks required every three years
- 5.8 All Star Game - gifts and cost with MPS logo and All Star 2016
- 5.9 Coaches Meeting - includes bench staff September 14 at 7pm Mactier
- 6.0 Executive - motion passed to deactivate Facebook group and activate a new Facebook page

Muskoka Rock Hockey Executive Meeting Minutes October 3, 2016

Executive Members in Attendance – Dan Gardiner, Brad Wallace, Dan Duggan, Kara Duggan, Tracey Coulter, Scott Bell, Tom Wray, Crystal Jones, Kelly Coker, Jen Stephen, Joanne Allen

Meeting began 7:00pm

In camera session

Bantam team

MPS update

Gate Boxes – moving forward we will give each team their own gate box. They will get a float and will be responsible for their gate for the entire season. If teams have excess cash, they will turn in to Crystal.

Outstanding registration fees – Kara and Crystal will follow up with outstanding fees. The managers/coaches will be made aware of the players who will have to pay up before returning to the ice. This will be in effect on Thursday, giving families the opportunity to pay or at least make a plan with the registrar or the secretary.

Canteen – following up on the concerns voiced at the AGM, we have devised a plan to help families be able to watch their player's games. Assigned volunteers will be in the canteen for the hour before their game and for a reasonable period of time after their game. During the game, we suggest parents either close the window all together or just the door and go to watch the game. If there are games after, then ask the next team to man the canteen if it is busy. They have to be there anyway, so hopefully they will pitch in. Public skating will be assigned geographically between Port and MacTier. Kara will provide a list for reference. Looking forward we will explore the option of a buy out or a fundraising fee. In the interest of time, we will revisit at another meeting.

Executive Vacancies – Shannon Taylor has accepted our invitation to join the exec as the Communications Rep. We will keep the secretary position within the group, possibly having Tracey or Jen take the minutes.

Photographer – it was decided that we would use Stevenson Graphics this season. The desired date for pictures is Monday October 24th and it will be in MacTier. Jen will contact both the photographer and Southpaw to book that date.

Atom assistant coach – Mike has been struggling with finding someone who will commit to being on his bench. He has decided to ask Scott Helmkey to stay on the bench and he can be flexible if he needs some weekends off. Mike will bring Pat Shoebottom onto the roster as well.

New registration policy – tabled until next meeting. Although it was touched upon throughout other discussions, we will pursue at further meetings.

Executive Meeting - November 9, 2016

Attendance - Tom Wray, Brad Wallace, Crystal Jones, Jen Stephens, Tracey Coulter, Shannon Taylor, Joanne Dixon, Kelly Coker, Dan Gardiner

1.0 MPS Update

Tykes

- Home vs home with each centre
- 10/10/10
- No gate
- Blue pucks

Novice

- Muskoka Rock hosting Novice MPS Playdowns
- January 21/22 and probably Friday night game
- 5 teams
- Rescheduled game Jan. 15th Novice vs Haliburton \$135 + refs

MPS Playdowns

- Atoms in Huntsville
- Peewees in
- Bantam in Parry Sound
- Midget in

All Star Game

- December 18th in Port Carling
- Muskoka Rock with Parry Sound and South Muskoka
- Teams enter 2 forwards, 2 defence, 1 goalie
- Novice team enters 3 forwards, 2 defence, 1 goalie Names need to be submitted before December 1st
- Need to sell advertising \$100 for a quarter page
- Provide food and drink for players
- Monies from advertising go toward bursaries \$3000 for 5 players

2.0 Tournaments

- Atoms and Midgets home tournament Nov. 18 - Nov. 20
- Peewees Jan.6-8 10 teams
- Midget Tournament Coordinator - Kelly Coker

3.0 Fundraising

- Pizza orders due Nov. 24

4.0 Vulnerable Sector Checks

- Dan G. to give Kelly a list of who has one/who still needs one

5.0 Housekeeping

- Taxes filed
- Name of secretary needed
- Update corporate documents - Directors names
- Meetings:
 - Dec. 14 Humphrey
 - Jan. 18 Mactier
 - Feb. 15 Port
 - March 8 Humphrey
 - April 19 Mactier

- North of Muskoka Embroidery cannot use the MR logo without permission
- The Source Bracebridge carries Muskoka Rock apparel
- Foundation Donors
 - \$500 per team
 - \$600 equipment
 - Monies for new registration
 - Discussed cost of new signs for arenas
 - Discussed cost for 4 pads

6.0 The Township of Seguin

- Motion to apply for the Corporation of the Township of Seguin bursary for \$3000
- Motion: Crystal Jones
- Second: Tracey Coulter
- Vote: Unanimous