



MRMHA Volunteer Bond Policy

2019/2020

Purpose:

The purpose of the MRMHA Volunteer Bond Program is to encourage all Association Members to become actively involved in the operation and success of the Association.

Overview:

The Muskoka Rock Minor Hockey Association (MRMHA) has a membership of approximately 84 players between the age of 4 and 17 years old assigned to 7 teams playing over 150 scheduled games. To operate a quality hockey program significant volunteer work and fundraising is necessary. MRMHA is run completely by volunteers. We have no paid positions.

Although not everyone has the hockey experience and skills to volunteer for on-ice roles, there are many other roles that contribute greatly to the success of our Association, including organizing tournaments, special events/projects and fundraising opportunities like our Tag Day in July, Golf Tournament in September, Cranberry Festival in October and Initiation Fun Day in March 2020. The Volunteer Bond Program has been introduced to encourage Association members to step forward and get involved to keep registration fees as low as possible. Without the help of volunteers, the cost to operate MRMHA would be substantially higher.

Bond Program Details:

Every family with a registered player in MRMHA must provide a cheque for the Volunteer Bond Program.

- Bond is \$150 per family.
- All bond cheques will be cashed at time of registration. Those who have completed their bond points will receive a cheque for \$150 following the completion of their bond at the next Annual General Meeting.
- Novice level and above are required to do 10 points. Initiation/Minor Novice is required to do 6 points.
- As a family with more than one child in hockey, you will be required to complete the point allowance for your eldest child.
- A list of approved volunteer roles can be found on page 3.
- Bond points are non-transferable.

If at any time you would like more information about Bond Program, please contact Vice-President Kirk Alves at kirk@alvesautocentre.com



Frequently Asked Questions:

Q: Why is there a bond?

A: The Bond Program encourages Association members to step forward and get involved.

Q: I don't want to volunteer or I'm really busy, do I have to volunteer?

A: No. You can opt out of volunteering. Just complete the Volunteer Bond Agreement and select the appropriate box. The form is to acknowledge that you understand the Bond Program and members are given two choices – to either participate, or not participate in the Bond Program. By choosing to not participate in the Bond Program, you will not receive a cheque at the end of the year.

Q: If I help out with my child's team do I have to complete bond points?

A: Yes you do. Duties for each team are on top of the Bond Program.

Q: How many points will I have to complete this year?

A: Initiation/Minor Novice Program: 6 points. Novice and up: 10 points

Q: Why do I have to complete Bond Hours?

A: Each season, Muskoka Rock Minor Hockey operates special events like tag day, Golf Classic and other fundraising activities. By doing special events, this can help reduce the cost of hockey registration fees for your child. In turn, MRMHA relies on the efforts of all families to ensure that these events are a great success. By working a few hours at the events, you are helping to keep registration costs down for your child.

Q: I don't want to give the Association a cheque for \$150 for the bond.

A: The Volunteer Bond is mandatory for all members to remain in good standings with the Association. Unfortunately your family member(s) will not be able to skate until the Association receives a cheque.

Q: If my child is in the Novice level or above and I only complete 6 out of my 10 points, will I still receive a cheque back?

A: No. You must complete 10 points.

Q: Can I work off my bond next year?

A: No, we need volunteers every season. We are working only for this year. Our year closes on, March 30, 2019, and we move into the next season, you can begin to work off your bond before the next season starts.



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Approved Volunteer Roles:

*Note: Please be sure to print off the Bond Hours Tracking Form (found on page 6) and fill out after every event/role/activity that was volunteered for, followed by obtaining the appropriate signature from the Community Event Coordinator. Upon completion, submit the form to the Community Event Coordinator, so your Bond Cheque can be returned to you at the Annual General Meeting. **It is up to each family to ensure that their volunteer obligation is fulfilled and to retain records of their approved volunteer hours.**

<u>Event</u>	<u>Activity/Role</u>	<u>Bond Points</u>
Executive:	Various Roles/Positions	6
Bench Staff:	Head Coach	8
	Assistant Coach	5
	Trainer	5
	Coach/Trainer-at-Large	1/game
Team Staff:	Team Manager	6
Tag Day July 27th	Community Event Coordinator	4
	Per family who participates with a minimum commitment of 3 hours	1/hour
Golf Tournament in September 29, 2019	Various Roles/Positions such as:	
	Community Event Coordinator	6
	Donations/Sponsors (3 positions)	
	Registration Desk (2 positions)	1/hour
	Run Silent Auction Table (2 positions)	1 /hour
	Run Specialty Holes (4 positions)	1 /hour
Cranberry Festival in October	Various Roles/Positions such as:	
	Community Event Coordinator (Main Communicator with Festival and our volunteers for load in/out)	4
	Assist with load in (on Thursday 4-8pm) and load out (on Sunday 4-8pm) of vendors.	1/hour
	Community Event Coordinator for Canteen in Bala Arena	4
	Canteen duty (2 per shift)	1/hour
	Coffee/prepackaged food items	
Santa Clause Parades (3) Bala & Port – Nov 16, 2019	Community Event Coordinator	2/parade
	Families who participate day of	1/parade
Skate-a-Thon	Community Event Coordinator	2
Initiation Fun Day March 2020	Community Event Coordinator	4
	Volunteers day of:	1/hour
Social Media Contact	Communications Coordinator	4 (one person per team)



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More Opportunities: Muskoka Rock Executive will add more opportunities to earn Bond Points throughout the season. This will be communicated on website, via Team Managers and social media.

DESIGNATED MEMBERS:

Kirk Alves (Vice President)
Jen Stephen (Secretary)
Jody Gillis (Communications Director)
2019/2020 (Treasurer)

COMMUNITY EVENTS COORDINATORS - Do you enjoy coordinating events? You could earn bond points when you choose to lead a community event such as Tag Day, Golf Tournament, Bala Cranberry Festival (load in/out), Bala Cranberry Festival Canteen or Initiation Fun Day. If you take on one of these roles you will be responsible for organizing volunteers for that specific event and help oversee the event to make sure it runs smoothly. You can choose one or more event that interests you to earn your bond points.

COMMUNICATION COORIDINATORS (with assistance of Communications Director)

- Are you social media savvy and have a love for hockey? We are looking for 1 person per team who is interested in sharing what our amazing Muskoka Rock teams are doing throughout the season. Through our website, Facebook page, Instagram, Twitter and connections with OverTime magazine you would be responsible to collect and/or create news articles to submit on a minimum of a bi-monthly basis to feature our teams. We want our community to know what we are up to so we can make them proud!

****Before you can be rostered to a team as a Team Official, a mandatory Police Check or Vulnerable Sector screening must be completed as well as a C1 coaching certification, Respect in Sport (Activity Leader) and Gender Identity training.****



Bond Program Process:

- Each family will include the Bond amount at time of registration.
- Cheques will be collected at the time of registration.
- Cheques must be submitted to be able to go on the ice.
- If a Bond cheque is returned due to insufficient funds, an additional administration fee of \$25 will be due.
- For every role/activity/event volunteered for, they must record it in the **Bond Hours Tracking Form** (a copy of the form is attached on page 6 and on the MRMHA website) and be sure to acquire the appropriate signature(s).
- Only designated, approved members leading the events, or volunteer role/activity, will be eligible to sign off and verify volunteer hours worked.
- Once a member has enough hours they will submit their Bond Hours Tracking Form(s) to the Community Event Coordinator.

Opting Out:

Family's choosing to opt out of the volunteer bond program must fill out the Volunteer Bond Agreement and select the appropriate box no later than October 31, 2019. The printable form can be found on page 5, and on the MRMHA website. Please print off the form, fill in the necessary information, sign and date.

Submit the form to Kirk Alves, Vice President at kirk@alvesautocentre.com.

If at any time you have any questions about the Bond Program please contact Kirk Alves, Vice-President at: kirk@alvesautocentre.com.

Thank you and we look forward to successful season!

The Muskoka Rock Minor Hockey Executive



MRMHA Volunteer Bond Agreement 2019/2020

Player 1 Name: _____ Level of Minor Hockey: _____
 Player 2 Name: _____ Level of Minor Hockey: _____
 Player 3 Name: _____ Level of Minor Hockey: _____

To encourage all Association members to become actively involved in the operation and success of the Association.

The Volunteer Bond Program has been introduced for the 2019/2020 season to encourage Association members to step forward and help. The time commitment is not unreasonable and the help is beneficial and appreciated. Participation in the Bond Program is a mandatory component of registration with the Association and in any way, does not exclude families from volunteering with their player's team.

The value of the bond is \$150, per family and a minimum of 10 points (minimum of 6 points for Initiation & Minor Novice) of Association Approved volunteer work is necessary to fulfill each family's Bond obligations per season. In addition to the Bond Points, each player will be responsible to participate in the selling of the fundraiser product for the 2019-2020 season.

Each family must submit this Agreement and 1 cheque in the amount of \$150 (cheque submitted at time of registration).

It is each family's own responsibility to ensure they meet the Bond Program Commitment and report their points. Please keep a copy of each submission.

- I have read and fully understand that I am required to volunteer a minimum of 10 points (6 points for Initiation & Minor Novice) for the upcoming season. I understand I will not receive a refund on my bond of \$150 if I have not made any arrangements to fulfill my Bond requirements. **(*Note: If you have not yet submitted a Bond cheque, please attach your Bond cheque to this agreement.)**
- I choose to opt-out of the Bond Program and understand this means I do not get a refund on my bond of \$150.

Parent or Guardian Name: (Print) _____

Date: _____

Signature: _____



MRMHA Bond Hours Tracking Form 2019/2020

Parent(s) First and Last Name:	
Players Name, Level of Hockey and Team Manager: (e.g. John Smith, Initiation, John Doe) (*Note: List eldest to youngest if you have more than one child in MRMHA)	1. 2. 3.

Volunteer Role/Event/Activity	# of hours	# of Bond Points Collected	Name of Event/Role/Activity Coordinator	Signature of Coordinator
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
Total # of Bond Points Collected for the 2019/2020 Season =				